

GENERAL COUNTRY INFORMATION – REPUBLIC OF GHANA

1. SITE OF THE MEETING

The meeting will be held at the Palms by Eagles Hotel Plot 19 and 20, Airport City, By-Pass Rd, Kotoka International Airport, Accra.

2. LANGUAGE

- The mode of communication for the course and for any technical equipment in use will be in English and French.

3. VISA

- While all travellers arriving in Ghana should have a valid passport, entry visas are not required for nationals from the Economic Community of West African States (ECOWAS) and all African passport holders.
- Participants are therefore advised to ascertain whether or not they are exempted from visa requirements at their respective Ghana Embassies.
- Participants from other countries who have Embassies of Ghana in their countries and require visas to travel should apply for their visas well in advance to be issued upon presentation of documentation.
- Participants from countries without Ghana Embassies would be required to request for Visa on arrival at a fee of US\$150.00.

4. HEALTH

- Participants are advised to obtain travel insurance (including health) from their home country for the duration of their stay in Ghana.
- Presentation of a yellow fever vaccination certificate at the point of entry is required of all Participants.

5. ACCOMMODATION

- You are advised to personally book your hotel either through booking apps or directly with the hotel.
- Arrangement has been made to pick up and drop off participants who will lodge in the recommended hotels listed below:
 - ❖ The Palms by Eagles (Holiday Inn)
 - ❖ Accra Marriot Hotel
 - ❖ Ibis Style
 - ❖ Airport View Hotel
 - ❖ Accra City Hotel
 - ❖ Lancaster / Golden Tulip Hotel
 - ❖ Coconut Grove Regency Hotel
 - ❖ Frankie's Hotel (Osu)
 - ❖ Movenpick Ambassador Hotel
 - ❖ Prestige Suits
 - ❖ Best Western Premier
 - ❖ Apaade Lodge
 - ❖ La Palm
 - ❖ Deon Hotel
 - ❖ UDS Guesthouse
 - ❖ Urbano / Roots Hospitality Int. (Osu)
 - ❖ Best Western Premier
 - ❖ Congress Hotel
 - ❖ Alisa Hotel

6. INTERNET ACCESS

- Internet access will be available and free at the event venue. Participants are advised to purchase local SIM cards to make calls and access the internet outside the event hours.
- Most hotels also make internet available to guests.

7. TRANSPORT

- Kotoka International Airport is situated 10km (20 minutes' drive) from the city centre, Taxi Fares from the airport to the city centre are between GH¢100.00 and GH¢250.00.
- Transport apps; Uber, Bolt, Yango and Shaxi are available in Ghana, but to use them you will need internet.
- Participants who are staying in recommended hotels will be picked up each morning and dropped off at their respective hotels. Practical arrangements for such transportation will be finalised after the participant's arrival and registration.

8. WEATHER AND LOCAL TIME INFORMATION

- Below is the general information on the Weather pattern in Accra for the month of April:

○ Average Rainfall Amount	-	70mm
○ No. of Rainy Days	-	10 – 16 days
○ Average Maximum Temperature	-	30°C (86°F)
○ Average Minimum Temperature	-	26°C (78°F)
○ Average (Monthly) Temperature	-	28°C (82°F)
○ Number of Wet Days (probability of daily rain)	-	10 -16 days
○ Average Sun Hours	-	7 - 11Hrs
○ Average Daylight per day	-	12.Hrs
- In April, Accra is expected to be typically warm and moderately humid. You can expect average daytime temperatures of 30°C (85°F), cooling down to about 26°C (78°F) at night. Total rainfall for the month usually amounts to 36mm to 100mm.
- April is within the major rainy season for Southern Ghana. The rainfall is expected to be showers or thunderstorms in some coastal areas.
- Expect a high UV index of 7.
- Participants should do well to pack light weight clothing.
- April often feels like transition month into the main rainy seasons so expect afternoon showers or thunderstorms
- The local time is the Greenwich Mean Time (GMT) which is the same time zone as Universal Time Coordinate (UTC).

9. LOCAL CURRENCY AND FOREIGN EXCHANGE

- The basic unit of currency is the cedi; there are coins of 1 pesewa, 5 pesewas, 10 pesewas, 20 pesewas, 50 pesewas, GH¢1 and GH¢2. Notes are issued in the denomination of GH¢1.00, GH¢2.00, GH¢5.00, GH¢10.00, GH¢20.00, GH¢50.00, GH¢100.00 and GH¢200.00. (GH¢ - Ghana Cedi). The major Foreign Exchange Rates are as follows:

Currency	Buying	Selling
U.S Dollar	10.974	10.985
Pound Sterling	14.874	14.888
Swiss Franc	12.120	12.133
South African Rand	0.678	0.679
Euro	12.949	12.962
BCEAO/CFA	50.604	50.654
<i>Source: Bank of Ghana Daily Interbank FX Rates as at 6th February, 2026</i>		

- There is a limit to the amount of foreign currency or traveler’s cheques which visitors may bring into Ghana. The amount shall not exceed USD10,000.00
- Commercial banks provide exchange facilities. Most banks open between 0830 UTC and close at 1630 UTC from Monday to Friday.
- Additionally, there are Forex Bureaus who offer forex exchange services.

10. HOURS OF WORK

- The working week in Ghana runs from Monday to Friday (08:00UTC to 17:00UTC).

11. ELECTRICITY SUPPLY

- Local voltage is 220/240V, 50 Hz with British type 2 pin/ 3pin sockets.

12. SECURITY

- While Ghana is a relatively safe country, participants are advised to be cautious and not to display and carry huge sums of money and foreign currency around.
- It will be safer for participants to go out in pairs and to ensure that registration numbers of commercial vehicles used are sent to another participant.

13. NCA CONTACTS FOR ASSISTANCE

For assistance, participants may contact:

- Sarah Lamptey on (233) 24 811 6429 or via email at sarah.lamptey@nca.org.gh with a copy to
- Mabel Odamtten on (233) 20 785 9424 or via email at mabel.odamtten@nca.org.gh

Hotel Information

Please note that these are Guides only and National Communications Authority will not be held responsible for changes in Hotel Rates

<i>Hotel</i>	<i>Details</i>
Mövenpick Ambassador Hotel (4.5 Star)	
<i>Room rate - Suite</i>	SO - \$530 DO - \$630
<i>Room rate - Double/Twin</i>	SO - \$380 DO - \$430
<i>Room rate - Standard</i>	SO - \$330 DO - \$ 380
<i>Room rate - Single</i>	SO - \$280 DO - \$330
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	Yes
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	Yes
<i>Check In / Check Out Time</i>	In: 2p.m. Out: 11a.m.
<i>Contact (+233)</i>	302665588 302611000
<i>Drive / Distance from Airport</i>	20 min
<i>E-Mail / Website</i>	hotel.accra.reservations@movenpick.com
<i>Booking link / Code for Corporate Rates</i>	WTSA-28

Lancaster / Golden Tulip (4.3 Star)	
<i>Room rate - Suite</i>	450
<i>Room rate - Double/Twin</i>	SO - \$210 DO - 210
<i>Room rate - Standard</i>	240
<i>Room rate - Single</i>	180
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	Yes
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	Yes
<i>Check In / Check Out Time</i>	2p.m./12p.m.
<i>Contact (+233)</i>	302775360 302213161
<i>Drive / Distance from Airport</i>	6 min
<i>E-Mail / Website</i>	info@gt-accra.com / reservations@lancasteraccra.com
<i>Booking link / Code for Corporate Rates</i>	N/A

Palms Eagle Hotel/Holiday Inn (4.3 Star)	
<i>Room rate - Suite</i>	N/A
<i>Room rate - Double/Twin</i>	200
<i>Room rate - Standard</i>	180
<i>Room rate - Single</i>	150
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	Yes
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	Yes
<i>Check In / Check Out Time</i>	In:2p.m. Out: 12p.m.
<i>Contact (+233)</i>	302740930 302740930
<i>Drive / Distance from Airport</i>	2min
<i>E-Mail / Website</i>	Reservations1@holidayinnaccraairport.com
<i>Booking link / Code for Corporate Rates</i>	https://forms.gle/roEbsHAetONbg8Pr9

Frankies Hotel (4.0 Star)	
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<i>Hotel</i>	<i>Details</i>
<i>Room rate - Suite</i>	N/A
<i>Room rate - Double/Twin</i>	120
<i>Room rate - Standard</i>	109
<i>Room rate - Single</i>	82
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	Yes
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	Yes
<i>Check In / Check Out Time</i>	In: 2p.m. Out: 12p.m.
<i>Contact (+233)</i>	302773667
<i>Drive / Distance from Airport</i>	20 min
<i>E-Mail / Website</i>	frankies@frankiesghana.com
<i>Booking link / Code for Corporate Rates</i>	N/A

Best Western Premier (4.2 Star)	
<i>Room rate - Suite</i>	\$245 USD
<i>Room rate - Double/Twin</i>	185
<i>Room rate - Standard</i>	145
<i>Room rate - Single</i>	145
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	Yes
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	Yes
<i>Check In / Check Out Time</i>	In:2p.m Out:12 p.m.
<i>Contact (+233)</i>	302 216570
<i>Drive / Distance from Airport</i>	5 min
<i>E-Mail / Website</i>	reservations@bestwesternpremier.com.gh
<i>Booking link / Code for Corporate Rates</i>	0204335539/20 (Call or whatApp for booking and security code) NCABWP04

Alisa Hotel Accra (4.0 Star)	
<i>Room rate - Suite</i>	\$420 USD
<i>Room rate - Double/Twin</i>	SO - \$280 DO - \$300
<i>Room rate - Standard</i>	SO- \$200 DO- \$230
<i>Room rate - Single</i>	SO - \$180 DO - \$210
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	Yes
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	Yes
<i>Check In / Check Out Time</i>	In: 3p.m. Out: 12p.m.
<i>Contact (+233)</i>	3027682915
<i>Drive / Distance from Airport</i>	16 min
<i>E-Mail / Website</i>	reservations@alisahotelsaccra.com
<i>Booking link / Code for Corporate Rates</i>	https://forms.gle/roEbsHAetONbg8Pr9 ATUWTS28 -NCA

La Palm Royal Beach (4 Star)	
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<i>Hotel</i>	<i>Details</i>	
<i>Room rate - Suite</i>	SO - \$340	DO - \$380
<i>Room rate - Double/Twin</i>	190	
<i>Room rate - Standard</i>	170	
<i>Room rate - Single</i>	170	
<i>Breakfast</i>	Yes	
<i>Airport Shuttle</i>	Yes	
<i>Internet</i>	Yes	
<i>Cancellation Charges</i>	Yes	
<i>Check In / Check Out Time</i>	In: 2p.m.	Out: 12p.m.
<i>Contact (+233)</i>	302- 215111	
<i>Drive / Distance from Airport</i>	19 min	
<i>E-Mail / Website</i>	www.gbhghana.net	
<i>Booking link / Code for Corporate Rates</i>	ATUW TSA28 -NCA	Reservations@lapalm.net

Airport View (4.0 Star)		
<i>Room rate - Suite</i>	250	
<i>Room rate - Double/Twin</i>	140	
<i>Room rate - Standard</i>	140	
<i>Room rate - Single</i>	130	
<i>Breakfast</i>	Yes	
<i>Airport Shuttle</i>	Yes	
<i>Internet</i>	Yes	
<i>Cancellation Charges</i>	No	
<i>Check In / Check Out Time</i>	In: 3p.m.	Out: 12 p.m.
<i>Contact (+233)</i>	302780341 202252244	
<i>Drive / Distance from Airport</i>	5 min	
<i>E-Mail / Website</i>	reservations@airportviewhoptel.net	
<i>Booking link / Code for Corporate Rates</i>	NCA/ATU2026	

Deon Hotel (3.6 Star)		
<i>Room rate - Suite</i>	N/A	
<i>Room rate - Double/Twin</i>	N/A	
<i>Room rate - Standard</i>	63.69	
<i>Room rate - Single</i>	32	
<i>Breakfast</i>	Yes	
<i>Airport Shuttle</i>	No	
<i>Internet</i>	Yes	
<i>Cancellation Charges</i>	No	
<i>Check In / Check Out Time</i>	In: 10a.m.	Out: 12p.m.
<i>Contact (+233)</i>	302-765007	
<i>Drive / Distance from Airport</i>	23 min	
<i>E-Mail / Website</i>	info@deonhotel.com	
<i>Booking link / Code for Corporate Rates</i>	N/A	

Accra City Hotel (4.2 Star)		
<i>Room rate - Suite</i>	327.57	

Hotel Information

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<i>Hotel</i>	<i>Details</i>
<i>Room rate - Double/Twin</i>	196.54
<i>Room rate - Standard</i>	185.62
<i>Room rate - Single</i>	N/A
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	Yes
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	24 hrs/
<i>Check In / Check Out Time</i>	In: 2p.m. Out: 12 p.m.
<i>Contact (+233)</i>	302633863
<i>Drive / Distance from Airport</i>	20 min
<i>E-Mail / Website</i>	reservations@accrahotel.com.gh
<i>Booking link / Code for Corporate Rates</i>	reservations1@accracityhotel.com

Coconut Grove Regency (4.1 Star)	
<i>Room rate - Suite</i>	SO - \$163.78 DO - \$191.08
<i>Room rate - Double/Twin</i>	145.59
<i>Room rate - Standard</i>	SO - \$127.39
<i>Room rate - Single</i>	N/A
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	Yes
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	flexible
<i>Check In / Check Out Time</i>	In : 2p.m. Out: 12p.m.
<i>Contact (+233)</i>	302-2225155, 244333282
<i>Drive / Distance from Airport</i>	10 mins
<i>E-Mail / Website</i>	coconut@africaonline.com.gh
<i>Booking link / Code for Corporate Rates</i>	ralph.avitey@coconutgrovehotelsghana.com

UDS Guest House (3.8)	
<i>Room rate - Suite</i>	N/A
<i>Room rate - Double/Twin</i>	68.24
<i>Room rate - Standard</i>	56.59
<i>Room rate - Single</i>	52.77
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	N/A
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	N/A
<i>Check In / Check Out Time</i>	N/A
<i>Contact (+233)</i>	302-783717
<i>Drive / Distance from Airport</i>	15 min
<i>E-Mail / Website</i>	uds.guesthouse@uds.edu.gh
<i>Booking link / Code for Corporate Rates</i>	N/A

Prestige Suites	
<i>Room rate - Suite</i>	109.19
<i>Room rate - Double/Twin</i>	109.19

Hotel Information

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<i>Hotel</i>	<i>Details</i>
<i>Room rate - Standard</i>	109.19
<i>Room rate - Single</i>	N/A
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	Yes
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	Yes
<i>Check In / Check Out Time</i>	In: 12:00p.m Out: 12:00p.m
<i>Contact (+233)</i>	30 292 3796 57 770 0317
<i>Drive / Distance from Airport</i>	23 min
<i>E-Mail / Website</i>	www.prestigesuiteshotel.com
<i>Booking link / Code for Corporate Rates</i>	NCAPSH2026 Prestigesuiteshotel@gmail.com

Apaade Lodge	
<i>Room rate - Suite</i>	63.69
<i>Room rate - Double/Twin</i>	50.05
<i>Room rate - Standard</i>	N/A
<i>Room rate - Single</i>	40.95
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	No
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	No
<i>Check In / Check Out Time</i>	In: Anytime Out: 12:00p.m.
<i>Contact (+233)</i>	302 235 864 243 449 065/6
<i>Drive / Distance from Airport</i>	21 min
<i>E-Mail / Website</i>	bookings@apaadelodge.com
<i>Booking link / Code for Corporate Rates</i>	N/A

Urbano Hotel / Roots Hospitality International	
<i>Room rate - Suite</i>	127.39
<i>Room rate - Double/Twin</i>	81.89
<i>Room rate - Standard</i>	81.89
<i>Room rate - Single</i>	N/A
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	Yes
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	Yes
<i>Check In / Check Out Time</i>	In: 3:00p.m. Out: 12:00p.m.
<i>Contact (+233)</i>	59 399 5602 54 012 4929
<i>Drive / Distance from Airport</i>	15 min
<i>E-Mail / Website</i>	urbanoreservations@gmail.com
<i>Booking link / Code for Corporate Rates</i>	NCA2026 marketing@roots-hospitality.com

The Congress Hotel	
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Hotel Information

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<i>Hotel</i>	<i>Details</i>
<i>Room rate - Suite</i>	N/A
<i>Room rate - Double/Twin</i>	100
<i>Room rate - Standard</i>	SO - \$70 DO - \$80
<i>Room rate - Single</i>	N/A
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	Yes
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	No
<i>Check In / Check Out Time</i>	In: 10:00a.m. (Flexible check out time upon request)
<i>Contact (+233)</i>	54 012 4929 59 399 5602
<i>Drive / Distance from Airport</i>	5 mins
<i>E-Mail / Website</i>	namoako@the-congresshotel.com
<i>Booking link / Code for Corporate Rates</i>	N/A

<i>Mensvic Grand Hotel</i>	
<i>Room rate - Suite</i>	N/A
<i>Room rate - Double/Twin</i>	200
<i>Room rate - Standard</i>	SO- 121 DO -179
<i>Room rate - Single</i>	N/A
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	Yes
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	Yes
<i>Check In / Check Out Time</i>	In: 2:00 p.m. Out: 11:00 a.m.
<i>Contact (+233)</i>	30 250 7407
<i>Drive / Distance from Airport</i>	15mins
<i>E-Mail / Website</i>	boo-info@mensvichotel.com
<i>Booking link / Code for Corporate Rates</i>	ATU-NCA

<i>Ibis Styles</i>	
<i>Room rate - Suite</i>	229
<i>Room rate - Double/Twin</i>	164
<i>Room rate - Standard</i>	128
<i>Room rate - Single</i>	N/A
<i>Breakfast</i>	Yes
<i>Airport Shuttle</i>	Yes
<i>Internet</i>	Yes
<i>Cancellation Charges</i>	Yes
<i>Check In / Check Out Time</i>	In: 2:00 p.m. Out: 12:00 p.m.
<i>Contact (+233)</i>	30 2746600
<i>Drive / Distance from Airport</i>	5 mins
<i>E-Mail / Website</i>	emmanuel.essiah@accor.com

Hotel Information

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Hotel	Details
Booking link	https://all.accor.com/booking/en/accor/hotel/A0K0?dateIn=2026-04-12&nights=1&compositions=1&stayplus=false&snu=false&accessibleRooms=false&hideWDR=false&productCode=null&hideHotelDetails=false

Marriot Hotel

Room rate - Suite	N/A
Room rate - Double/Twin	430
Room rate - Standard	380
Room rate - Single	N/A
Breakfast	Yes
Airport Shuttle	Yes
Internet	Yes
Cancellation Charges	Yes
Check In / Check Out Time	In: 2:00 p.m. Out: 12:00 p.m.
Contact (+233)	30 273 8000
Drive / Distance from Airport	3 mins
E-Mail / Website	accmcmfinfo@marriott.com
Booking link / Code for Corporate Rates	N/A

Four Points by Sheraton

Room rate - Suite	SO - 770 DO - 820
Room rate - Double/Twin	SO - 570 DO - 620
Room rate - Standard	SO - 270 DO - 520
Room rate - Single	N/A
Breakfast	Yes
Airport Shuttle	Yes
Internet	Yes
Cancellation Charges	Yes
Check In / Check Out Time	In: 2:00 p.m. Out: 12:00 p.m.
Contact (+233)	30 273 8000
Drive / Distance from Airport	5 mins
E-Mail / Website	reservations@fourpointsbysheratonaccra.com
Booking link / Code for Corporate Rates	N/A