



AFRICAN TELECOMMUNICATIONS UNION
L'UNION AFRICAINE DES TÉLÉCOMMUNICATIONS

General Secretariat / [Secrétariat Général](#) : Nairobi

9 July, 2024

Réf. : 051/07/ATU/SC/CIR-2024

Circular letter to:

- Member States
- Associate Members

Re: Invitation to the ATU 3rd and Final Physical Preparatory Meeting for WTSA-24, Sandton City, South Africa from 12-16 August 2024

Dear Sir/Madam,

I am pleased to invite you to participate in the 3rd and final ATU Physical Preparatory Meeting for World Telecommunications Standardization Assembly (WTSA-24) to be kindly hosted by the Department of Communications and Digital Technologies (DCDT) of the Republic of South Africa from **12-16 August, 2024**.

As you are aware, the next WTSA-24 is due to take place in New Delhi, India from 15-24 October, 2024 to be preceded by the Global Standards Symposium on 14th October 2024 and other several side events. As such, the African group must intensify efforts and finalize its preparations on the common proposals to the WTSA-24 agenda items and submit the same to ITU for consideration in due time.

The objectives of this meeting are as follows:

1. To finalize and endorse the Africa Common Proposals (AfCPs) bordering on ITU-T Study Group (SG) restructuring, resolutions with policy and regulatory implications, bridging the standardization gap issues, ITU-T working methods and programme, industry engagement and digital transformation among others.
2. To discuss ATU candidatures for SGs, TSAG and SVC.
3. To develop strategies and nominate ATU coordinators for the various AfCPs.
4. To review proposals from other Regional Telecom Organizations (RTOs) which are of interest to the Region.
5. To get an update from ITU on the WTSA-24 preparations among others.

After the 2nd preparatory meeting for WTSA-24 that took place in Nairobi, Kenya in February 2024, there have been several online virtual working and rapporteur groups meetings aimed at finalizing the contributions to be endorsed by Member States at the 3rd and final preparatory meeting and for submission to WTSA-24 by the deadline of 16th September 2024.

In addition, new contributions from Member States, Associate Members and International/Regional Organizations on agenda items are also welcome at this meeting. Contributions should be submitted before **2nd August, 2024** electronically via email to: sg@atuuat.africa and copied i.boateng@atuuat.africa for compilation and circulation to the membership for consideration prior to the meeting.

The ATU would also like to take this opportunity to request your Administration/Organization to note the following:

1. to send delegation(s) capable of endorsing the AfCPs at this meeting
2. to nominate suitable representative(s) to attend the meeting, giving due consideration of the need for consistency, particularly for those who have participated in the previous preparatory meetings

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3. participation of women as part of your delegation to this meeting is highly encouraged
4. the TSB Circular 176 inviting Administrations to submit candidates for the position of Chairs and Vice Chairs of ITU-T SGs, TSAG and SVC for 2025-2028 study period. Countries wishing to nominate candidate(s) are reminded to send the names of their nominees with CVs to ITU **by 14th July 2024** and copy to the ATU Secretariat for compilation and subsequent discussion at this meeting.

The meetings will be conducted in both English and French with simultaneous interpretation. Registration can be done through the following link: <https://atuuat.africa/event/3rd-and-final-african-preparatory-meeting-for-wtsa-24-apm24-3-in-sandton-city-south-africa/> . The provisional agenda as well as the practical information about the host country will be shared in due course.

Kindly also visit the ATU website: www.atuuat.africa for more information.

We look forward to the participation of your representatives to this meeting.

Yours faithfully,



John OMO
Secretary general



Attachments:

- Draft Agenda



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3rd & Final Preparatory Meeting for WTSA-24 (APM24-3), 12-16 August 2024,
RadissonBlu Hotel, Sandton City, South Africa

PROVISIONAL AGENDA

1. Opening
2. Adoption of Agenda
3. Update on preparation for the WTSA-24 by ITU and other RTOs
4. Summary Record of the 2nd ATU Preparatory meeting and Update towards WTSA-24
5. Report by Chairs of Working/Rapporteur Groups
6. List of documents and document allocation
7. Consideration of documents allocated to the Plenary
8. Consideration of documents allocated to WGs1&2 and break-out session
9. Approval of WGs outputs by the Plenary
10. Formulation and Endorsement of African Common Proposals (AfCPs)
11. Coordination Arrangement for WTSA-24
 - a. Consideration of Reps for WTSA-24 Committees and ATU Steering Committee
 - b. Consideration of Candidates for SGs, TSAG and SCV chairs and vice chairs
 - c. Nomination of leading/assisting Country Coordinators for AfCPs
 - d. ATU Coordination meetings during Assembly
12. Any Other Business
13. Consideration of report
14. Vote of thanks
- 15. Closing remarks**