



AFRICAN TELECOMMUNICATIONS UNION  
L'UNION AFRICAINE DES TÉLÉCOMMUNICATIONS

General Secretariat /Secrétariat Général : Nairobi

15<sup>th</sup> September 2023

Ref: 093/09/ATU/PC/CIR-2023

Circular letter to:

- Member States
- Associate Members
- International and regional organizations

Dear Sir/Madam,

**Subject: Invitation to the 2<sup>nd</sup> ATU Preparatory meeting for WTSA-24 and 1<sup>st</sup> Preparatory meeting for WTDC-25 from 6 – 10 November, 2023 at Ciala Resort, KISUMU, Kenya (Physical).**

Please accept the compliments of the ATU General Secretariat. I have the pleasure to invite your administration/organization to participate in the **2<sup>nd</sup> ATU Preparatory meeting for WTSA-24 and 1<sup>st</sup> Preparatory meeting for WTDC-25 from 6 – 10 November, 2023 (Physical).**

As you may be aware, the ITU World Telecommunications Standardization Assembly (WTSA-24) is due to take place in the last quarter of 2024 in India, preceded by the Global Standards Symposium (GSS) at the same venue. As a result, ATU has initiated the necessary preparations for the African region to prepare its input to the Assembly.

The first preparatory meeting for WTSA-24, held online in February 2023, identified issues of concern to the continent with regard to the WTSA-24 agenda and adopted the preparation structure for Africa. During the meeting, three (3) working groups were established with the mandate to develop proposals to be submitted as African common positions and contributions to WTSA-24.

Back to back with this meeting, we will hold a one-day preparatory meeting for WTD-25 to put in place a mechanism/structure for initiating preparations towards the World Telecommunications Development Conference (WTDC-25).

This letter therefore serves to request your Administration/Organization to nominate suitable representatives to attend the meeting. We also encourage and request countries to include women in their delegation(s) to the meeting as well as extend an invitation to other concerned organizations in your country to attend the meeting.

We welcome contributions from Member States, Associate Members and International/Regional Organizations on agenda items for the success of the meeting. Contributions should therefore be submitted in electronic form preferably by email to ATU Secretariat on email: [sg@atuuat.africa](mailto:sg@atuuat.africa) with a copy to [m.slimani@atuuat.africa](mailto:m.slimani@atuuat.africa) on or before 23<sup>rd</sup> October, 2023 for compilation and sharing with the rest of the membership for review.

The provisional agenda is attached for your use. **To register for the meeting, please login on the link:** <https://atuuat.africa/event/2nd-atu-preparatory-meeting-for-wtsa-24/>

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Details of the actual venue and the list of hotels with negotiated rates will be shared is due course.

The meeting will be conducted in both English and French with simultaneous interpretation.

We look forward to the active participation of your nominees and all delegations.

Yours faithfully,



**John OMO**  
**Secretary General**

