



ATU 6th Plenipotentiary Conference
Algiers, Algeria, 18 to 26 July 2022



*Ministry of Post and
Telecommunications*

ATU 6th Plenipotentiary Conference
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Practical Information



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1. MEETING VENUE

The 6th ATU Plenipotentiary Conference meeting will take place at “*le Centre International de Conférences*” - Algiers from 18 to 26 July 2022 at the following address:

The International Conference Center of Algiers (CIC)

Abdelatif Rahal

BP 16098-67 Club des Pins, Staoueli, Algiers, Algeria.

Telephone: [+213 23 211 211](tel:+21323211211)

[+213 23 212 212](tel:+21323212212)

Contact: info@cic-alger.com

Website: cic-alger.com

The International Conference Center of Algiers is the ideal place where the international business meets the true algerian tradition and hospitality.

The unique and amazing ICC-Algiers is located at the beaches of Club des Pins, Algiers, offers true North African welcome, professional event management with quality-personalized service and nearby international hotel accommodation.

Multi function conference and exhibition space covering 270.000 m² with state of the art technical facilities ensure the success of every business event.

The ICC-Algiers is a few minutes away from downtown Algiers and from Algiers International Aéroport Houari Boumedién.





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2. FOCAL POINTS

ATU

Mrs. Alice Koech

E-mail : a.koech@atuuat.africa

Tel: +254 722510012

Secretariat of ATU

sg@atuuat.africa

+254 722203132

HOST

-Mrs Hassina Laredj

Ministry of Post and Telecommunications

Tel/Whatsapp: +213661570515

E-mail: h.laredj@mpt.gov.dz

-Mrs. Safia Omari

Tel/whatsapp: +213661507903

Ministry of Post and Telecommunications

E-mail: s.omari@mpt.gov.dz

3. REGISTRATION AND DOCUMENTATION

To find out more and to register for the events, please visit: <https://www.atuuat.africa/atu-cpl-22-hosted-by-algeria/>

4. HOTEL RESERVATION

Special rates have been negotiated for participants in the recommended hotels below.

The expressed prices do not include taxes, in particular VAT

Participants are kindly requested to fill out the Hotel Reservation Form (Annex 1) and email it directly to the contact person of the selected hotel (that will be provided soon) **by 17th July 2022 at the latest**, copy to events Coordinator Mrs Hassina Laredj (e-mail: h.laredj@mpt.gov.dz, phone: +213661570515) and Merzak LAICHAOUI (m.laichaoui@mpt.gov.dz) in order to guarantee preferential rates.

The final payment for the stay should be made by each participant. The indicated prices could be subject to a slight change.

#	Name of the hotel	Stars	Facilities included	Distance to the Venue	Airport distance	Room Prices		Transportation is Provided By Host	Hotel contact
						Equal or above to			
						In DZD	In Dollars		
1	Sheraton Algiers	5	Bed / Breakfast WIFI	5 Km	37 km	19000	130	Yes	Omar.Cherikh@sheratonclubdespins.com Here's your reservation link, you can use to make reservations Book your stay for ATU 6th Plenipotentiary Conference & Related Meetings - Algiers, Algeria, 18 to 26 July 2022



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2	El Aurassi Algiers	5	Bed/ WIFI Breakfast	20 Km	19,9 Km	22 200	152	No	
3	Holiday Inn Algiers	5	Bed/Breakfast include/WIFI	5 Km	23,5 km	16 100	122	Yes	Mr Chafik GHANEM Chafik.ghalem@ihg.com
4	El-Djazair Algiers	5	Bed/ WIFI Breakfast	18 Km	18,5 Km	16 180	112	No	
5	Sofitel Algiers	5	Bed/ WIFI Breakfast	20 Km	15 Km	23 000	158	NO	
6	Mercure Algiers	4	Bed/ WIFI Breakfast	20 Km	2 Km	16 000	109	No	
7	Sables d'Or (Zeralda)	4	Bed/ WIFI /Breakfast include	7 Km	43 km	14 300	99	Yes	Mr Yanis BOUMAIZA sales-manager@hotelsablesdor.dz
8	El Marsa (Sidi Fredj)	4	Bed/Breakfast /WIFI	6 Km	30 km	9 800	67	Yes	Mr Salhi LAHOUARI reception@hotelemarsa.dz
9	AZ HOTEL ZERALDA	4	Bed/WIFI Breakfast	12 km	40 km	14 000	96	Yes	Mr Mohamed KHIDER event@azhotels.dz
10	Mazafran (Zeralda)	3	Bed/Breakfast /WIFI	7 Km	43 km	9 900	68	Yes	Mrs Sara Nadjet HEBOUICHE reservation@hotelmazafran.com
11	Marina (Sidi Fredj)	3	Apartment	6 Km	30 km	13 600	89	Yes	Mr Omar SAHEL Sahelomar.dz@gmail.com
12	Dar Diaf	3	Bed/Breakfast /WIFI	4 Km	30 km	8 000	55	Yes	Mr Hichem HADJU Dardiafbouchaoui3@gmail.com

5. TRANSPORTATION

Transport from the venue of the events to the hotel and vice versa will be provided only to participants of the events who booked in the indicated mentioned hotels.

A pick-up from/to the airport WILL BE PROVIDED for participants who booked in the indicated mentioned hotels.

Participants are encouraged to tick a box "pick-up" in the Reservation Form accordingly (Annex 1). Otherwise, a taxi service is available at the Arrivals zone in the Airport.



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Note: The Airport is located 35 min by car from the events venue.

6. VISA REQUIREMENTS AND ENTRY PERMITS

A valid passport and visa are required to enter Algeria, except for nationalities from the following list of countries that **DO NOT REQUIRE A VISA**: https://www.aeroport-alger.com/fr/visa_algerie.php

Holders of an ordinary passport of countries not included in the above mentioned list will need a visa to enter into Algeria. Participants are strongly advised to seek information on requirements applicable in their case from Algerian diplomatic or consular missions in their home countries at least 21 days prior to the trip.

All requests for letters of invitation for visa purposes must be addressed to Mrs Hassina Laredj (E-mail : h.laredj@mpt.gov.dz; phone: +213661571505) with copy to Ms Safia Omari (E-mail: s.omari@mpt.gov.dz) ATU: sg@atuuat.africa, bearing the words **“Letter of support for visa”** as the subject and should be sent by **01 July 2022** at the latest.

In case there is no Embassy or Consulate of Algeria in your country, it is recommended to send, at least three weeks before the event, the present form (see Annex 2) duly completed specifying the name as written in the passport, date of birth, passport number, dates of issue and expiry of the passport of the individual(s) for whom the visa(s) is/are requested and a scanned copy of the passport to Mrs Hassina Laredj (E-mail : h.laredj@mpt.gov.dz; phone: +213661571505) in order to assist in the issuing of your visa at your arrival to Algeria.

7. VACCINATIONS

For information about vaccinations, requirements and health information for travellers please consult the World Health Organization’s (WHO) website at <https://www.who.int/countries/dza/> .

8. GENERAL INFORMATION AND TOURIST INFORMATION

ALGERIA LAND OF RICHES

Algeria has a rich cultural heritage that it is important to protect and safeguard, but also to preserve from oblivion as much as from the insults of time. It is a heritage of exceptional richness which translates in all its fullness a thousand-year-old history, shaped by multiple civilizational contributions, by habits, traditions and customs which have their roots in a way of life which well reflects the genius People. One of the marks of the multiple personality of the Algerian is this attachment to the quasi-ritual celebration of local customs and festivals which show the diversity of the Algerian cultural heritage. This attachment has sometimes suffered the wear and tear of time.

This is why today, there is a real work of rebirth to carry out, of restoration and a will to anchor again this tradition which comes from the depths of our history being part of the collective consciousness. This objective is written in golden letters in the program of revitalization of the tourism policy in our country, because it constitutes a central, even neuralgic element of this one.



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We indeed live in a time when diving into the past acts as a fascination, and the return to the sources as a mark of attachment to southern values that the vicissitudes of modern life have sometimes been able to alter.

There is an extraordinary breeding ground in the richness of this past that we must preserve and pass on. It is a constituent element of our personality and a deposit in the service of a tourist policy which finds its marks in our country. This through support in terms of objectives to be achieved, provision of means, the call for a mutually beneficial partnership and the involvement of national and external private initiative which is an inexhaustible source of wealth.



9. LUNCH AND DINNER

During the 6th CPL-22 and the related meetings the host will offer to the participants the lunch and the coffee breaks.

10. TIME ZONE

Algeria is GMT/UTC + 1 hour.

11. WEATHER

In July, average temperatures in Algiers range between 30°C and 35°C.

12. VOLTAGE AND POWER PLUG

The standard voltage in Algiers is 220V/50Hz. Plug Type C and E are used (see examples below).



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13. MEDICAL SERVICES

Emergency and urgent medical assistance will be provided free of charge within the premises where the events will take place. Nevertheless, it is advised to take out international travel insurance to cover any medical expenses in case of medical treatment.

14. Covid-19 Protocol

Vaccinated passengers:

The passengers who are fully vaccinated must present evidence of vaccination issued by their country of residence, that does not exceed 270 days (9 months), before arrival.

Non-vaccinated passengers:

The non-vaccinated passengers or the passengers who are not fully vaccinated must present evidence of an RT-PCR test taken less than or equal to 72 hours before travel

For further information on health protocols, Delegates are invited to regularly consult updated practical information on the 6th CPL website: <https://www.atuat.africa/atu-cpl-22-hosted-by-algeria>

15. EMERGENCY SERVICES

In case of emergencies, participants are requested to call from any landline or mobile phone in Algeria the following services:

Police: 1548

Fire: 1021

Ambulance: 115



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16. CURRENCY AND CREDIT CARDS

The official currency of Algeria is the **Algerian Dinar (DZD or DA)**.

Visa, American Express, and Access/MasterCard can also be used. Banks are opened from Sunday until Thursday, from 8.30 to 15.30.

The estimated exchange current rates Algeria as of may 2022, are as follows:

Dollar	146,00 DZD (approx)
Euro	156,00 DZD (approx)

17. TELEPHONE CALLS

The country code for Algeria is +213.

Foreign visitors to Algeria can utilize mobile telephony services in two ways:

- International Roaming, which is provided with nationwide coverage;
- Prepaid Sim Cards, which can be purchased from any mobile operator (Mobilis, Djezzy et Ooredoo).

Visitors need a valid passport in order to purchase Sim Cards. Credit recharge can be done through several channels such as supermarkets, operators point-of-sale and newspaper kiosks.

18. SMOKING POLICY

Smoking is prohibited in public places in Algiers. Some restaurants, theatres, museums and other public places have designated areas for smoking (please follow the signs).



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ANNEX 1

Hotel reservation request

For ATU 6th CPL

(Deadline for sending is 01 July 2022)

(PLEASE USE CAPITAL LETTERS)

1. Mr. / Mrs. _____ (Family name) _____ (First name) _____
2. Country : _____
3. Address : _____ _____
4. Tel.: _____ Fax: _____ E-mail : _____
5. Name of the hotel: _____
Check-in(dd/mm/yy): _____ Check-out(dd/mm/yy): _____
Total of nights _____
Pick-up from Airport :
Yes <input type="checkbox"/>
No <input type="checkbox"/>
6. Arrival Date : ____/____/2022
Flight No. : _____ Time : _____ Flight coming from (city): _____
7. Departure date : ____/____/2022
Flight No. : _____ Time : _____

Date : _____ Signature : _____
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ANNEX 2

**LETTER OF INVITATION FOR VISA REQUEST
ATU 6th Plenipotentiary Conference
(Deadline for sending is 1st July 2022)**

[Note: Visa approval might take time. Please send your request as soon as possible]

Please use **CAPITAL** letters.

Surname & first name(s):	
Gender:	
Position:	
Organization:	
Address:	
Telephone:	
Fax:	
Nationality:	
Passport number:	
Date of issue:	
Place of issue:	
Date of expiry:	
Country & city where you will obtain the visa:	
Date of birth:	
Place of birth:	
Date of arrival:	
Date of departure:	

All requests for letter of invitation for visa purposes must be addressed to Mrs Hassina Laredj (e-mail: h.laredj@mpt.gov.dz; phone: +213661570515 with copy to ATU: a.koech@atuuat.africa, bearing the words **“Letter of support for visa”** as subject.



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Note: the email should also include as attachments the present form duly completed specifying the name as written in the passport, date of birth, passport number, dates of issue and expiry of the passport of the individual(s) for whom the visa(s) is/are requested, scanned copy of the passport.
